



DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY MEDICAL DEPARTMENT CENTER AND SCHOOL
AND FORT SAM HOUSTON
2250 STANLEY ROAD
FORT SAM HOUSTON, TEXAS 78234-6100

REPLY TO
ATTENTION OF
IMSW-SMH-IM

13 JUL 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Installation Information Management (IM) Policy 25-14, Acceptable Use Policy (AUP)

1. REFERENCES.

- a. AR 25-2, Information Assurance, 14 November 2003.
- b. IMA Letter, SFIM-SW-ZA, 19 November 2004, Subject: Acceptable Use Policy for Using Army Information Systems.

2. PURPOSE. To ensure installation compliance with Army policy to safeguard Army Information Systems and Army resources.

3. SCOPE. This policy applies to all organizations and units located on or supported by Fort Sam Houston (FSH), Camp Bullis, and Camp Stanley and that have connectivity to the Installation network managed by the Directorate of Information Management (DOIM). This policy applies to Government-owned and leased automation equipment.

4. BACKGROUND. AR 25-2 requires that commanders develop and publish an Acceptable Use Policy (AUP) for all users of the installation network. Network users are advised that there is no expectation of privacy while using Army Information Systems or accessing Army resources. Recent intrusions to the network introducing viruses such as bonnet, coupled with use of prohibited software such as Peer-to-Peer (P2P), indicate the need for AUPs at all Army installations.

5. POLICY. I have charged the DOIM with tracking compliance of this regulatory requirement. All users accessing Army Information Systems or Army resources have the primary responsibility to safeguard information from unauthorized or inadvertent modification, disclosure, destruction, denial of service, and use in accordance with AR 25-2. Users will agree, through signature on the attached policy, to follow the minimum security rules and requirements described. Refusal to sign the required AUP will result in denied access to the Fort Sam Houston network.

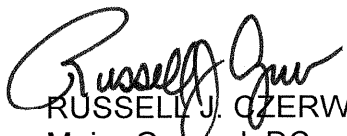
6. This policy will be reviewed 1 year from the implementation date.

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7. The point of contact is Mr. Jack D. Poland, Director of Information Management, 221-1300/5281, or email address jack.poland1@us.army.mil.

Encl


RUSSELL J. OZERW
Major General, DC
Commanding

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